

Village Board Publication – Campbellsport Village Board – December 13, 2010

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence in honor of Veterans Day

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr. Martiny, Tr.Krebs

Others in attendance: Sherrie Swick, Mary Baker, Mark Gruber, Ch. Randy Karoses, Ch. Lindsley, Tim Perron, Josh Riebe, Kathryn Burgett, Mike Hallmann, Warren Utecht

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr. Del Ponte to approve accepting the minutes of the October 25th, November 8th and November 22nd meetings as presented with corrections. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Hafemann, seconded by Tr.Krebs to accept the written Police Dept. report for the month of November as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a. - **Motion** by Tr.Schickert, seconded by Tr.Krebs to grant operators license to Sherrie Swick for See No Evil and Samatha Hull for Campbellsport BP as reported by the Village Clerk and with background checks and recommendation by the Police Dept. Ayes -7, Noes-0

6b. **Motion** by Tr.Schickert, seconded by Tr.Krebs to consider appeal of Kathryn Burgett and recommend giving Kathryn Burgett an operators license after recommendation of Police Dept. to deny license application. Ayes- 5, Noes1(Twohig) Abstain – 1 (Hafemann)

6c. **Motion** by Tr.Schickert, seconded by Tr.Hafemann to approve application for a temporary Class “B”/Class B” picnic license to St. Matthew’s Congregation on Jan. 29, 2011 for Cabin Fever Event. Ayes- 7, Noes-0

6d. Motion by Tr.Schickert, seconded by Tr.Hafemann to authorize Chief Karoses to begin looking for a parttime patrol officer and report back to village board with recommendation. Ayes-7, Noes-0

Current parttime officer Brian Jordan is making a career change and time will be limited to help in the Police Dept.

Item#7 - **Motion** by Tr.Schellhaass, seconded by Tr.Martiny to accept the written Campbellsport Fire Dept. report for month of November as presented by Chief Lindsley . Motion carried without a negative vote outcome

Chief Lindsley informed Village Board that after 5 years he is retiring as Fire Dept. Chief and membership voted Craig Olson as the new Fire Chief as of Jan. 1, 2011. Mr. Olson will present a list of chain of command at the January Board meeting

7a. -**Motion** by Tr.Schellhaass, seconded by Tr. Del Ponte to accept the write-off’s of \$6,161.75 for ambulance adjustments for the month of November from the Credit Summary report. Ayes-7, Noes-0

Item#8 –**Motion** by Tr.Schellhaass, seconded Tr.Hafemann approve the written Library report for the month of November as submitted by Librarian and questions answered by liaison Tr. Del Ponte . Motion carried without a negative vote outcome

Item #9 - **Motion** by Tr.Martiny, seconded by Tr.Krebs to approve the written Public Works report for month of November 2010 as presented by Director of Public Works, Mark Gruber. Motion carried without a negative vote outcome.

Department had two watermain breaks (on Mill/River and S. Barton Rd.).

Two light poles were hit during the snow storm on Dec. 11th

9a. – Mill Pond Dam Update – Pres. Twohig reported that according to Bonestroo and the DNR we missed the testing period(for mussels) and will extend the construction period out 5 months. Waters need to be at 40 degrees.

9b. – Snow Plowing Policy – Mark Gruber asked if Board wanted to change snow plowing procedures policy priorities as presented. Plow and salt when snowfall reaches 3” or more or as conditions change per Police Dept. and DPW.

9c. - No updates on street projects - survey work completed by Strand & Associates

9d. - Tr.Schellhaass reported that Ed Zinthefer from Arch Electric LLC is scheduled to come to the village Dec. 14 to find out the cost of doing a street lighting study; will also meet with a WE efficiency lighting person.

Will keep a street light on every corner and one in mid block.

Motion by Tr. Schellhaass, seconded by Tr. Hafemann to go ahead with contract to remove 25 lights at no cost to the Village of Campbellsport and ear marked excessive lighting and on the list presented for consideration. Ayes-7, Noes-0

9e. – Meeting for the Building Committee set up for Jan. 2, 2011 at 6PM to discuss specs for roofing on the cold storage building.

Item#11. – Elevated water tower discussed so Mark Gruber can leave early for snow hauling scheduled for early morning. Sample pictures of water towers and lettering presented for ideas on what can be done to paint, design and lettering.

Motion by Tr.Krebs, seconded by Tr.Del Ponte to proceed with collecting three different options on bidding for repainting the water tower w/railing on top with no limitations on time schedule for contractor. Ayes-7, Noes-0

Item #15 – Pres. Twohig introduced Mike Hallmann who is a financial advisor who worked with Martenson & Eisele previously who will educate the board members on TID districts. Mike said he is an advisory with an independent firm to help government units understand the business/financial affects of a TIF.

Recommends having a development agreement with companies interested in building in a TIF.

Inertia spurs inertia. If a company is interested in building and developing; it is a good sign and spurs others in coming to the area. It is always a risky condition because nothing is for certain. Campbellsport is a business friendly environment and is good for companies.

Item#10 – Pres.Twohig said he is advising that sewer rate increase should be 10% based on auditors recommendation and upcoming projects that need to be completed to satisfy NOV(Notice of Violation) from the DNR to the WWTF.

Motion by Tr.Schellhaass, seconded by Tr.Schickert to raise the volume fee charge for the sewer rates by 5% effective with the next billing cycle(meters read in March 2011) from \$6.20 to \$6.51. Ayes-6, Noes- 1(Krebs)

Item# 12 – **Motion** by Tr.Del Ponte, seconded by Tr.Krebs to adopt Resolution #610 to official affirm the developed budget and levy for fiscal year 2011 which includes general fund revenues of \$2,771,183.41 and expenditures of \$1,891,179.14. Ayes-7, Noes-0

Item #13 – Rate Assessment sheet showing the 2010 rates and 2011 rates for all taxing entities was presented to the Village Board Members for informational data along with the lottery credit and 1st dollar credit amounts for 2010 tax statements.

Item#14 – **Motion** by Tr. Schellhaass, seconded by Tr.Schickert to adopt Resolution #609 authorizing the direct charge of public fire protection to be placed on utility bills as a fee and is the first step in obtaining permission from the Public Service Commission for the benefit of the public health, safety and well-being of residents. Ayes-7, Noes-0

Item #15 – Pres. Twohig presented a drawing for developing the land currently owned by NJM LLC off of Hwy W and was zoned the Single Family quadrant. Drawing shows 6 lots and one roadway into the property with water and sewer lines. Land and installation of utilities could be done for approximately \$1mil or less. Approximately 20 acre parcel

Item #16 – no action on lift station

Item#17 – Clerk, Diane Lemke informed board members that the DPW and police dept. phones are not operable and quotes were reaffirmed by the two companies who quoted in Oct. 2010.

Quantum communications price is \$2,798.00 with optional \$722 for voice mail and quote from CTI is \$2969.98 for 3 lines.

Motion by Tr. Schellhaass, seconded by Tr. Schickert to approve the purchase of the Panasonic Telephone System quote of \$3520.00 to include the voice mail system with 6 lines and 16 phones and surge protection. Ayes-7, Noes-0

Item#18 – No public comments

Item#19 - **Motion** by Tr. Schellhaass seconded by Tr.Schickert to approve the invoices as presented and discussed for payment for the village, library & utilities for \$52,525.28, fire dept. bills of \$21,745.31 minus the \$12,755.00 and bills as listed on the additional sheet dated Dec. 13, 2010. Ayes-7, Noes-0

Item#20 - **Motion** by Tr.Del Ponte, seconded by Tr.Krebs to acknowledge receipt of the journal entries for the month of November 2010 and financial statement for October as presented. Ayes-7, Noes-0

Item#21 – Announcements /Correspondence– 1)CAA reconciliation report presented 2) Reduction in office hours for Building Inspector to only Thurs. until demand increases. 3)Letter from Baker Tilly asking input from Board Members on audit & communication 4)Arbitration meeting held and solution from Judge will occur sometime after early Feb.

Item#22– **Motion** by Tr.Krebs, seconded by Tr.Hafemann adjourn meeting at 10:26 P.M. Motion carried Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

MinsDec132010