

**Village Board Publication – Campbellsport Village Board – March 27, 2006**  
**Special Village Board meeting which was held in the Campbellsport Village Council Room,**  
**177 E. Main Street, Campbellsport**

Item#1 – Meeting called to order by Pres.Uelmen at 6:00 P.M.

Item#2 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#3 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Pres.Uelmen  
Excused absence: Tr.Yahr

Others in attendance: Elen Fox- Municipal Code, Joann Schrauth, Henry Straub, Chief Karoses

Item#4 – Presentation by Elen Fox on what Municipal Code Company can do for the village to update the municipal code book and reviewed proposal submitted.

Elen has been with company for 19 years and Municipal Code has been around for 54 yrs.

Step #1- would be for municipal code people to take 3-4 months to review our current code book and do legal research and review of materials for Municipal Code Attorney who will then prepare legal manuscript with suggested language updates and deletions.

Step#2 – Conference of Code Attorney with Village Attorney to review manuscript  
And address any local issue. After this point a clean version is produced for review for acceptance or rejection of materials. State law references are noted in code book.

Step#3 – Organization of book is an optional – Alphabetical etc. Type print can be changed.  
History notes are important and will be referenced.

Step#4 – Proofs are then given to Village before the final document is produced in binder form and usually given 45 days, but no penalty is assessed for longer periods.

Step#5 – Web site is available to look up what other communities may have for code language and included with cost. Only need to pay supplement service for one set per page, even though we may get 10 sets. Cost of \$25 per ordinance if community wants new ordinance put on line before yearly update takes place.

Step#6 – Folio Bound Views is service available to view and be able to change wording on a document. Can be downloaded to personal computer and do word search and print pages. This option can be added at any time.

Completed process is usually done in 1-yr to 18 months. Cost of legal review is base cost of \$10,900 not to exceed \$11,900.

Municipal code proposal should be put on April agenda for action and if reorganization of material is desired.

Item#5 – Announcements – Letter sent to 4-Seasons in response to their letter along with fax from Strand Engineering

2)Agenda for candidate meeting at the Convent on March 29<sup>th</sup> at 6PM

3)Election Board has changed mind on requirement of materials/ID needed to vote

Item#6 – Motion by Tr.Twohig, seconded by Tr.Boldt to adjourn meeting at 7:27 P.M.  
Motion carried.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC, WCMC