

## **PERSONNEL & BUDGET COMMITTEE MEETING**

### **October 2, 2007**

Item#1- Meeting called to order by Chairperson Joanne Del Ponte at 6:00P.M.

Item#2 – Notice given to Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#3 – Roll Call: Tr.Yahr, Tr.Hafemann, Tr. Del Ponte

Others in attendance: Pres. Pat Twohig, Mark Gruber, Ken Schwartz, Don Stoffel, Carol Knuppel, Don Miller, Stephanie Remillard, Diane Lemke-Clerk

Item#4 –Presentation of Library proposed 2008 budget by Librarian, Stephanie Remillard and Library Pres. Carol Knuppel. State budget is not signed currently and leaves some unknown figures from Fond du Lac county for support. Best case scenario is \$46,525 reimbursement for services from other county users.

Books category below DPI standards and library size should budget \$13,000 recommended.

Replaced one air conditioner in 2007 and another one budgeted for replacement in 2008. Building maintenance – elevator contract 2 times per year and carpet cleaning & chairs need attention

Dues & Subscriptions – the main expense is WALS to be a member of system and talk is that amount could be increasing substantial in the next year or two.

Special programs included extra programs and time. - Summer reading had over 200 children - Need for donations is becoming stressed. Monies needed for support of programs, gifts and crafts.

Library Board requesting an increase of 3% over the three year average that village contributes to support the library.

Item#5 – Dept. of Public Works proposed 2008 budget report was presented by Mark Gruber, Director of DPW with input from committee members, Don Stoffel and Ken Schwartz.

Starting in 2008 scheduled cleaning of catch basins in the village by quadrants will begin. Sidewalks will be walked by committee to find slabs which may be cracked or tipped and need attention.

Requested portable trench shoring, work benches and shelving units for the new garage Budgeted monies for preventative maintenance on the fire sirens around the village, the siren by Well#3 is 12 years old and has had problems with birds and squirrels building nests.

Skid loaders(4 different locations/brands) were looked at by Mark Gruber & Don Stoffel and there are 3-4 year loan programs for payment. This piece of equipment also has ability to buy or rent attachments as needed. Current tractor is from 1978 and is getting tired and in need of a lot of maintenance. Tr.Schwartz bought up idea of purchasing a tractor with a backhoe to dig holes etc. During discussion it was said that a tractor would be more expensive and personnel do not have expertise to dig around water main breaks and in tight spaces.

Mark Gruber was advised to update his replacement schedule for equipment and supply to committee at a future meeting. Mark stated he has a replacement schedule, but the

village board has always cut his budget and did not maintain replacement of equipment like they do for the Police and Fire departments.

Item#6 – no announcements or correspondence

Item#7 –Motion by Tr. Yahr, seconded by Tr Hafemann to adjourn meeting at 8:06 P.M.  
Motion carried.

Respectfully submitted,  
Diane Lemke, Clerk/Treasurer CMC, WCMC  
MinsperbudOct22007