

Village Board Publication – Campbellsport Village Board – March 8, 2010

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny Tr.Yahr

Others in attendance: Ch. Jeff Lindsley, Ch. Karoses, Mark Gruber, Conni Ritchie, Amy Fischer, Judge Jerry Jaye, Mary Baker, Brandon Thieme, Diane Clark, Carole Marchant Ferber, Bill Hess, Stephanie Remillard

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr. Del Ponte to approve accepting the minutes of the February 8th and 15th meetings as presented. Ayes-7, Noes-0

Item#6 – **Motion** by Tr.Yahr, seconded by Tr.Hafemann to accept the written Police Dept. report for the month of February as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a. **Motion** by Tr.Schickert, seconded by Tr.Martiny to grant operators license to Rachel Rieden for Campbellsport Inn following a background check Ok'd by the Police Dept. Ayes -7, Noes-0

Motion by Tr.Yahr, seconded by Tr.Del Ponte to grant St. Matthew's a Class "B" beverage license for May 8th for a tea wine event. Ayes-7, Noes-0

6b. – Chief Karoses presented a spreadsheet for requested lockers from two different companies with pricing. Item was delayed until later in the agenda per Pres.Twohig.

Item#7 - Judge Jerry Jaye of the Lakeside Municipal Court did a presentation that the municipal system got started in 1997 with 398 cases and in 2009 system did 10,114 cases. There are 11 municipalities in the Lakeside system. Municipal ordinances with forfeitures are handled but no murder or jail trials. Term for municipal judge is 4 years.

Item#8 – **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to accept the written Campbellsport Fire Dept. report for month of February as presented by Chief Lindsley . Motion carried without a negative vote outcome

8a. **-Motion** by Tr.Yahr, seconded by Tr.Del Ponte to accept the write-off's of \$1,253.10 for ambulance adjustments for the month of February from the Credit Summary report. Ayes-7, Noes-0

8b. - Chief Lindsley said that the status of the FEMA grant seems to be getting closer and believes it will be substantial, up to \$200,000. DNR has asked for the bank routing and account numbers. Generator was budgeted in previous years and is also part of the grant.

Item#9 –**Motion** by Tr.Del Ponte, seconded Tr. Schellhaass to approve the written Library report for the month of February as presented by Librarian- Stephanie Remillard. Motion carried without a negative vote outcome

Librarian said there is an opening on the Library Board and person needs to be a village resident. If anyone is interested they should contact her or the village office.

Item#10a – **Motion** by Tr.Yahr, seconded by Tr.Schickert to approve the written Public Works report for month of February 2010 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Tr.Schickert questioned when garbage cans on street are emptied and Mark Gruber said they are emptied during the winter on a as needed basis.

Tr.Schellhaass asked Mark Gruber about when he plows the cemetery road. Mark Gruber said he plows only when contacted by Ken Jungers. Currently the village does not charge for this service. This could be an area investigated for charging for services

10aa. –Pres. Twohig said there is no FDL County garage updates. No new information is available.

10ab.- Mark Gruber informed Board Members that a letter was hand delivered to the village office by Tr.Yahr from Harold & Dennis Theisen requesting that no snow be deposited onto their property at the end of Oak St. effective immediately. After some discussion it was recommended to put on a later agenda to discuss.

10ac. – Pres. Twohig reported that the Mill Pond Dam project is on hold. No updates from Bonestroo since the NOAA grant was submitted and no work will be done until the village gets an update on grant monies.

10ad. – Minutes from the initial meeting with DOT representatives was presented. The next step is to televise the water, sewer and storm water lines to find out the status of piping. The watermain is 8” and 1935 vintage. The sewer lines were installed by WPA crews in the vintage years of 1935.

10ae. – Mark Gruber informed Board Members that US Cellular persons did climb the water tower and looked at the proposed location for affixing antennas to the tower. The cable size running up the stem of the tower are either 1 5/8 or 1 ¼ in. with possibility of 6-12 lines. Jim Wyman from US Cellular said he would forward a copy of the proposed contract to the village office for review. Clerk, Diane Lemke said she got information from other communities who indicated the village should not incur any cost for engineering or attorney fees to have cell companies attach to village buildings. Rental fees collected by other communities run from \$1000-\$4300. Pres.Twohig said time frame for action on this issue is 3-6 months.

Item#10b - Plan Commission Reports:

10ba. - **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to grant Jason Heinecke his request to install a lighted sign on the front of his building located at 121 S, FDL Ave. Ayes-7, Noes-0

10bb. - **Motion** by Tr.Schickert, seconded by Tr.Del Ponte to permit the Library Board to construct the proposed lighted sign as presented with scrip letters with stipulation that the brick work on the sides of the sign is to be completed by June 1, 2011. Ayes-7, Noes-0

Item#11. Letter from Attorney Dan Sargeant said Renderman’s were not available for meeting tonight and wished to be placed on April agenda.

Item#12 – Pres. Twohig distributed the bid price sheets from the four(4) firms that submitted a proposed bid for engineering the RFP for the lift station improvements as requested. The only firm that did not submit the proper documentation on the proposal was Bloom and will be eliminated. Bloom did not do a site visit. The firms that did the written proposal and bid proposal for engineering separately were: Baxter & Woodman for \$158,300; Ruekert & Mielke for \$171,500 and Strand & Associates for \$205,900. AE Com called and declined to submit proposals.

It was recommended that all Board Members review the proposals and engineering bid proposals and another meeting was scheduled for Monday, March 15, 2010 at 6PM. At the upcoming meeting discussion on proposals and questions can be addressed before awarding the bid.

Bill Hess operator at the wastewater facility said he is anticipating flows over 400,000 gals. this coming week because of thawing and predicted rain. The daily flows are usually 200,000-250,000 gals. Bill shared a copy of the draft of flows over the past year with peaks over 90% go over 400,000 gals.

Item #13 – Pres. Twohig & Mark Gruber gave updates on the water utility related to the radium issue. Mike Forslund's received initial proposal from Tonka(filter manufacturer) resin and waiting for price to get a pilot plant in the water utility to run. Moving ahead on design of HMO (Forslund) comfortable with design and only concern is volume of chemical to use with resin. Test will need to be completed to find out how much radioactivity sticks to the resin.

Item#14 – Pres. Twohig said the bargaining team met with union employees to discuss opening contract and incorporate furlough days. Discussion broke off and will stay with current contract. Atty. Renning said the option is notification and lay offs and/or reduction of hours by dept. and seniority per the contract. Tr.Yahr said employees need to prioritize as well as departments on what really needs to be done. Trustee's feel that the lay offs need to be done to balance budget and equivalent of 8 days or 64 hours per union employees should be implemented

Item#15 – Pres. Twohig stated auditors have gone thru evaluation of monies the village spent last year and have concerns of expenditures more than what was budgeted and depleted the fund balance below the recommended level of 25% of operating budget as designated in the village resolution. The street projects and extra paving were completed without securing financing for the expenditures over the amount that the village had budgeted. There are always unknown when you dig up a street, but issues need to be addressed for the safety and betterment of the community. Auditors are suggesting decreasing the capital outlay accounts by approximately \$70,000 to cover the expenses for 2009.

A meeting is set for Tues. March 16th at 8:30AM for a finance meeting with the auditors to review 2009 finance report and decide on how to reflect over expenditures in the budget finance report. Pres. Twohig asked if Chief Karoses would wait another month before the Village Board would act upon the request for lockers for the police dept. Pres. Twohig also recognized Chief Karoses with a Thank you letter from City of Ripon for his participation with Ripon Police Dept. in a hiring process

Item#16 –Pres. Twohig said a concern about dual web sites was expressed and asked Board Members if the village should continue two sites. The annual fee for the league of municipality site is coming due and will be in the April bills. It was decided to bring this issue up and put on the April meeting agenda.

Item#17 –Pres. Twohig stated that Dean Uelmen has volunteered to be on the Tree Board and submitted a letter of interest and qualifications.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to accept the letter of interest from Dean Uelmen and appointment him to be a member of the Tree Board for the Village of Campbellsport. Ayes- 6, Noes-1(Yahr)

Item#18– Public Comments - none

Item#19 - **Motion** by Tr. Yahr, seconded by Tr.Del Ponte to approve invoices as presented and discussed for payment for Village, Library, Water & Sewer invoices for \$45,405.98, Fire dept. for \$348.00 & \$9075.90 and additional sheet with bills listed for the month of Feb. dated 03/08 Ayes-7, Noes-0

Item#20 – **Motion** by Tr.Del Ponte, seconded by Tr.Schellhaass to accept the journal entries for the month of February 2010. Ayes-7, Noes-0

Item#21 – Announcements /Correspondence– 1) Upcoming 2010 New officials workshops and Regional Dinner meetings in April & May 2)Bulky Waste pickup will be Thurs. June 17th 3)Emergency

Management & Communication training on May 4, 5 & 6 in FDL EOC room 4)FCEDC annual social night is March 25th and registration is due March 18th

Item#22– **Motion** by Tr.Schellhaass, seconded by Tr.Del Ponte adjourn meeting at 10:45 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCPC

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