

**Village of Campbellsport – Regular Plan Commission Meeting – November 28, 2006**

**Meeting of the Village Plan Commission was held in the Village Council Room, 177 E. Main St.**

Item#1 – Plan Commission meeting was called to order by Chairperson Dean Uelmen at 6:00P.M.

Item#2 – Meeting notice given to the Campbellsport News, National Exchange, Library, Post Office and posted at Village Hall and in compliance with the open meeting law.

Item#3 – Roll Call: Dan Boldt, Bill Grede, Mark Gruber, Matt Mrochinski, Dave Schellhaass, Don Stoffel(arrived at 6:02PM), Dean Uelmen

Others in attendance: Mary Baker

Item#4 – **Motion** by Mark Gruber, seconded by Matt Mrochinski to approve the minutes of the Oct. 24th planning commission meeting with correction in #6 to read “on” instead of “no” as presented. Ayes-7, Noes-0

Item#5 – No Public Comments

Item#6 – Mark Gruber stated he wanted Plan Commission to review drainage plan submitted by WG Builders(Bill Grede) for Joan Mayer property - 544 Skyhawk Ave. There is an easement that is on record in the village office and FDL County for stormwater management and plan shows shed 6’ from easement on NW corner.

Bill Grede said the shed size is 12 x 12 and extra gravel will be layed under slab which is at grade for added drainage to stormwater inlet.

Motion by Don Stoffel, seconded by Dave Shellhaass to recommendation acceptance of drainage plan for the Joan Mayer property located at 544 Skyhawk Ave. as presented for information and discussion purposes. Ayes-6, Noes-0, Abstain-1(Grede)

Item#7 –Copies of the code from the City of West Bend from Paul Ziebert the Zoning Administrator were read, reviewed and discussed in some length about Signs. Definitions of various types of signage, Signs requiring a permits and signs not requiring a permit were discussed and how this language could apply to current or new signage requested in the Village. It was recommended that the Building Inspector would be the person to administer the code. General Requirements, Prohibited Signs, Off-Premises Signs, Maintenance Removal, Projecting Signs and Electronic Message Signs were also discussed. All the language presented applied to Residential Zoned Districts.

It was suggested to have Plan Commission Members drive around the Village and visually observe and take pictures of signs and get information about Commercial Districts also before proceeding. Suggestion was also made to have Paul Ziebert come back to a meeting to review proposed language once Plan Commission has more information about what signage is currently in village and how to relate future signage.

It was consensus of Plan Commission that generic signs put up in the community for directional purposes is preferred over signage advertising a particular business( Blue Color for Medical, White or Green for Govt. etc.).

Item#8 – Recodification of the municipal code is currently under way and Municipal Code the company doing the process has sent back a draft of proposed changes for review and discussion in a conference setting set for Dec. 14<sup>th</sup>. Pres. Uelmen and Tr.Pat Twohig have copies of complete code and are reading thru material. Building Inspector Company has sections 14 & 15 for review; Police Dept. has sections 9 & 10 and should also contact Attorney involved with police department issues. Fire Dept. should review section 2 relating to activities in their department. It was suggestion that Matt Mrochinski should review sections that pertain to Zoning and Plan Commission issues.

Item#9 – Announcements – Clerk asked members about meeting in December and it was decided to cancel Plan Commission meeting in December unless an urgent issue or drainage plan is presented for approval.

Don Stoffel questioned Mark Gruber about status of Visu Sewer locating and televising lateral in Firemans Park to the bathrooms. Mark said that a camera could not be pushed through and suggested either relining the lateral or putting a new lateral up the driveway to be hooked into proposed new bathroom facilities.

Item#11 – Motion by Matt Mrochinski, seconded by Dan Boldt to adjourn meeting at 7:49 P.M. Motion carried.

Respectfully submitted,Diane Lemke, Clerk/Treasurer CMC

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