

Village Board Publication – Campbellsport Village Board – January 8, 2007
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 – Meeting called to order by Pres. Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres. Uelmen

Others in attendance: Jeff Belongia- HSE, Mark Gruber, Henry Straub, Chief Lindsley, Chief Karoses, Rick Straub, Stephanie Remillard, Mary Jo Greene, Joann Schrauth, Joanne Del Ponte, Karen Van Beek, Mary Baker

Reporter: Andrea Hansen Abler – Cport News

Item#5 – **Motion** by Tr.Twohig, seconded by Tr.Yahr to approve the minutes of the Dec. 11, 18th and 20th meetings presented with corrections as directed on drafts. Ayes-6, Noes-1(Schwartz)

Item#6 – Draft Resolution #569 was presented by Pres.Uelmen distributed to review and recommendation of books(4) to use for parliamentary procedure by the Village Board.

Motion by Tr.Volz Daniels, seconded by Tr.Boldt to adopt Resolution #569 establishing rules for parliamentary procedure for Village Board meetings. Ayes-7, Noes-0

Motion by Volz Daniels, seconded by Tr.Stoffel to adopt the Handbook for Wisconsin Municipal Officials, League of Wisconsin Municipalities as our official guide for parliamentary procedures for Village Board meetings. Ayes-7, Noes-0

Item#7 – Pres. Uelmen announced and introduced Jeff Belongia of HSE to do presentation, discussion and recommendation of options for financing upcoming capital improvement projects. Some of projects are, Wellhouse #4 to complete, DPW garage, Sanitary Sewer Replacement. When Jeff Belongia was contacted he was directed to look at a figure of \$1.2 Mil for interest rates and schedules.

Other funds available to the village are the Clean Water Fund and funds from Alliant Energy at 2%.

Jeff Belongia distributed a booklet and reviewed page by page. Page 1 showed overall % change of equalized value for village is 6.20%. He explained equalized value and assessed value are close to same only in year of re-valuation of properties. The State of WI supplies the equalized value rates based on sales of property and schools use this rate to figure their rates because often schools cover many municipality districts.

General obligation bond borrowing is based on 5% of equalized value and presently village could borrow \$5.4 Mil.

Revenue bonds only available on Water/Sewer (Utility) debt.

Page 2 – Interest rate schedule is somewhat conservative. Rates are based on last weeks bonds brought and sold.

NBQ = Non Bank Qualified and BQ= Bank Qualified

CIB = Current Interest Bond and CAB = Capital Appreciation Bond

The market rate is relatively flat. Taxable means the bonds are callable at anytime and will cost more because lenders are not as secure in getting the desired interest paid. A later call feature is more desirable to lenders for security.

Page 3 shows April 2000 census figures of municipalities, housing units, and value of properties in specific value ranges.

Page4 – Legal Debt Limit - Schedule showed current general obligation debt. In 2009 the principal debt is a combination of \$765,000 for utility debt and \$825,000 is actual general obligation debt. Doing this borrow would restructure the debt schedule.

Page 5 – Debt Service Schedule shows a level payment and a level impact on taxes. This debt will get blended into existing debt. If the average equalized value changes 5% over 20 years the impact on taxes will be less at the end then it is in year one.

Based on current year valuation the impact is \$.51 per \$1000, not an increase overall.

Best interest rates usually come out in the 1st quarter(3 months) of a year.

Process for borrowing on a bond issue: Jeff Belongia will work up documents with assistance of clerk for information and will need to come back to the Village Board with rates and printed document at Feb. meeting and then will lock into the proposed rates and funds would become available two weeks later.

Motion by Tr.Volz Daniels, seconded by Tr.Boldt to direct Jeff Belongia to complete paperwork for borrowing \$1.2 Mil. to pay for construction of DPW building, completion of wellhouse, Sanitary work on Helena St., and possible other village facility projects. Ayes-4(Stoffel, Volz Daniels,Boldt, Uelmen) Noes-3(Yahr, Schwartz, Twohig)

Item# 8 - **Motion** by Tr.Boldt, seconded by Tr.Stoffel to accept the written Police Dept. report for the month of December as presented by Chief Karoses. Motion carried without a negative vote outcome.

Tr.Yahr asked what was going to happen on Feb. 1 if someone does not have the proper house numbers displayed. Chief Karoses said he does not understand why anyone would not be compliant because cost is not that high. Safety and visibility is the utmost importancy

8b. – **Motion** by Tr.Stoffel, seconded by Tr.Yahr to grant the operators licenses to Amanda Bellin as presented with background checks done by police dept. Ayes-7, Noes-0

8c. –Bid received for squad car were opened and read aloud by the Clerk.

- 1)Ripon Ford*Mercury for 2007 squad for bid of \$20,544.00 and registration & tag
- 2) Service Motors – Fond du Lac \$21,080.00 total price excludes Comp PR
- 3) Ewald’s Hartford – (Oconomowoc) Bid for \$20,090.00 – registration fees not included

Motion by Tr.Volz Daniels, seconded by Tr.Twohig to authorize the Police Dept. to accept bid of \$20,090.00 to purchase a new squad car from Ewald of Oconomowoc and that bid be reviewed and meet all specifications set forth by Police Dept. Ayes-7, Noes-0

Item#9 – **Motion** by Tr. Yahr, seconded by Tr.Stoffel to accept the written Fire Dept. for month of December as presented by Chief Lindsley. Motion carried without a negative vote outcome

9a.Clerk, Diane Lemke gave oath of office to re-elected Fire Chief, Jeff Lindsley and had appropriate documents signed and witnessed.

9b. **Motion** by Tr.Volz Daniels, seconded by Tr.Yahr to approve Campbellsport Fire Dept. Chain of Command and slate of officers as presented. Ayes-7, Noes-0

9c. Chief Jeff Lindsley explained that Mark Benike agreed to be Assistant Chief in 2006 to help new chief and this year would like to step down and spend more time with his family. Mark Benike was Assistant Chief with the Fire Dept. for 12 years.

Pres. Uelmen asked Chief Lindsley to extend the Village Board’s thanks and appreciation to Mark Benike for 12 years of dedication and service and future service to the Fire Dept. and Village of Campbellsport.

9d. Chief Lindsley presented two quotes for a 20ft. enclosed trailer because Fire Dept. Committee and members felt the 18ft trailer proposed in Dec. would be tight and 20ft. trailer would better fit the needs of the dept. and DPW

Motion by Tr.Twohig, seconded by Tr.Volz Daniels to authorize Fire Dept. to order and purchase enclosed trailer from Mueller Sales & Services for \$7895.00 and \$1200.00 for lettering on trailer. Ayes-7, Noes-0

Chief Lindsley reported that department received a grant from WE energies for \$500.00 to put towards the purchase of a MSA CO gas detector to help detect 4 different gases for residents for their safety. Chief Lindsley also reported that the bathroom in Firemen's Park will be renovated. Outside will remain the same, but inside will be completely new with 2 more stalls in women's and men's sections.

Item#10 - **Motion** by Tr.Boldt, seconded by Tr.Twohig to accept the written Library report for the month of December as presented by Librarian Stephanie Remillard. Motion carried without a negative vote outcome

Librarian Stephanie Remillard reported that Sylvaine Latham resigned as of Dec. 21, 2006 who had been working 21 hours per week. Library Board is advertising and looking to hire a person for 19 hr. per week to be the programmer of Children/Teen/Adult programs and another person(Page)-student to work 6hr. per week during the school time and more after school is out to put books back on shelves and other misc. responsibilities.

Item#11 – **Motion** by Tr.Stoffel, seconded by Tr.Yahr to accept the written Public Works report as presented by Mark Gruber, Director of Public Works for the month of December. Motion carried without a negative vote outcome

Mark to check with Aurora Clinic contractor about cement on corner of Grandview/Knights Ct. that need repair and sidewalk area where wire was run under.

#11a- **Motion** by Tr.Stoffel, seconded by Tr.Boldt to authorize village personnel to remove cedar trees in front of the sign by the Mill Pond Dam park. Ayes-7, Noes-0

Item #12 – Plan Commission is working on updating the Flood Plain language in our ordinances and Matt Mrochinski is working with the DNR for the correct wording and received a template of what desired language and Plan Commission did some minor changes and returned to DNR for review. A public hearing will then be conducted and then brought back to the Village Board for final approval and inclusion into our code book. The document is about 20pages and the Village has put Municipal Code on hold until this process is completed to have this ordinance included with process to save money on publication costs.

Item#13 – Pres. Uelmen announced that Bill Lackas called him and stated he could no longer be a member of Zoning Board and wished to be removed as the 1st alternate. Betty Bakken was called and she has called back and accepted the position and needs Village Board approval for final acceptance.

Motion by Tr.Stoffel, seconded by Tr.Twohig to approve Betty Bakken to serve as the 1st alternate on the Zoning Board and fulfill the term of Bill Lackas until April 2009. Ayes-7, Noes-0

Item#14 - **Motion** by Tr.Yahr, seconded by Tr.Twohig to transfer \$2700.00 from the contingent account to the CAA account. Ayes-7, Noes-0

Item#15 -Committee reports - Tr.Volz Daniels would like to have a Safety Committee meeting and discuss the procedure on how to enforce the ordinance on installation of the proper house numbers by the Police Dept. A meeting was set up for Mon. January 29, 2007 at 5:30 P.M

Tr.Twohig would like the Building Committee to meet and walk thru the Community Center to evaluate what should or should not be done to the building to improve heating and comfort of persons using the facility. A meeting was set for Tues. Jan 16, 2007 at 3PM

Item#16- Comments by citizens – 1) Henry Straub said commended Twohig,Schwartz & Yahr for voting against the borrowing of monies to complete the DPW building
2)Tr.Twohig questioned the increase cost of spancrete vs. a tilt up style of building for the DPW building. Both Pres. Uelmen and Mark Gruber said that it was stated by Dan Gellings that spancrete is a more compatible product for a winter project and will match the exterior or WWTP more closely. Pres. Uelmen also said Jason Bos of CD Smith called and said a pre-construction meeting is being planned for next week and possible start date of Jan. 22, 2007.

Item#17 – **Motion** by Tr.Boldt, seconded by Tr. Volz Daniels to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library Ayes-6, Noes-1(Yahr)

Item#18 – Announcements - 1) Government Appreciation Night put on by the Lions is set for Mon. Jan. 29, 2007 at the Campbellsport Inn

2)Letter was presented from FDL County and WI DOT stating a proposed connection to activate rail line from Green Bay to Milwaukee with estimated start date of 2017

3) Clerk announced she is invited to a Visioning session by Fond du Lac County to look for new person to replace Jim Hovland who retired in 2006.

4)Tr.Yahr said he was contacted from school for a national tractor pull fund raiser and looking for a site in the village.

5)Mary Jo Greene said 4-Seasons will probably be ready for dedication of improvements by Feb. meeting

Item#19 – **Motion** by Tr.Twohig, seconded by Tr.Boldt to move into Closed Session at 9:48 P.M. pursuant to WI State Statute 19.85(1) (c) & (f) to discuss disciplinary data of specific personnel problems which if discussed in public, would have an adverse effect. Ayes-7, Noes-0

Item#20 - **Motion** by Tr. Yahr, seconded by Tr.Schwartz to move back into open session at 10:35 P.M Ayes-7, Noes-0

Item#21– **Motion** by Tr.Schwartz, seconded by Tr.Twohig to adjourn meeting at 10:36 P.M. Motion carried

Respectfully submitted,
Diane Lemke, Clerk/Treasurer CMC