

**4Village Board Publication – Campbellsport Village Board – April 11, 2005
Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E.
Main St.**

Board Members did an on site visit (N1441 Hwy V-Charles's Salon) to view an alternate route for sanitary sewer from WLM project to the Village.

Item#1 – Meeting called to order by Pres.Uelmen at 7:00 P.M.

Item#2 – Pledge of Allegiance recited followed by a Moment of Silence

Item#3 – Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Tr.Boldt, Tr.Schwartz, Tr.Twohig, Tr.Stoffel, Tr.Volz Daniels, Tr.Yahr, Pres.Uelmen.

Others in attendance: Joann Schrauth, Mark Gruber, Stephanie Remillard, Mary Baker, Joanne Del Ponte, Karen Van Beek, Chief Karoses, Henry Straub, Jeff Lindsley, Chad Schmidt, Nick Kreif, Matt Stephan, Steve Lentz, Chris & Mary Jo Greene, Bart Welsh, Scott Theisen, Kyle Greene, Bob Hatch, Tom Matenaer, Atty.Mike Haza, Wayne Wegenke

Campbellsport News Reporter: Andrea Hansen Abler

Official oath of office was given to reelected Village President-Dean Uelmen, Village Trustees, Kenneth F. Schwartz, Wendy Volz Daniels and Dan Boldt by Clerk Diane Lemke

Item#5 – Motion by Tr.Twohig, seconded by Tr.Yahr to accept the minutes of the March 14, 2005 meeting as presented. Motion carried without a negative vote outcome

Item#6 – Motion by Tr.Yahr, seconded by Tr. Volz Daniels to approve the Police Dept. report for March as presented by Chief Karoses. Motion carried without a negative vote outcome

6a- Motion by Tr.Stoffel, seconded by Tr.Boldt to approve operators license for Lisa Beck at Klotz's Piggly Wiggly. Ayes-7, Noes-0

Motion by Tr.Schwartz, seconded by Tr.Stoffel to request Heidi Thuemler to attend next village board meeting for discussion before proceeding with consideration on issuance of operators license. Ayes-7, Noes-0

6b- Police dept. would like to sell four(4) portable radio which are no longer being used.

Motion by Tr.Twohig, seconded by Tr.Yahr to authorize Chief Karoses to sell unused police dept. radio equipment in whatever manner the Chief feels is appropriate. Ayes-7, Noes-0

Item#7- Motion by Tr.Schwartz, seconded by Tr.Yahr to accept the Campbellsport Fire Dept. report as presented for month of March. Motion carried without a negative vote outcome

7a – Jeff Lindsley reported there is no training tower update tonight because Doyle's are working on still working on figures

Item#8 –Librarian announced that Monica LaFleur will be honored on May 2nd at the Library meeting for 29 years of service on the Library Board.

Motion by Tr.Twohig, seconded by Tr.Schwartz to accept the Library Report for month of March 2005 as presented by Librarian- Stephanie Remillard. Motion carried without a negative vote outcome

8a – Motion by Tr.Stoffel, seconded by Tr.Boldt for reappointment of Joan Hoff, Debra Senn and Carole Knuppel for a three year term for serving on Library Board. Ayes-7, Noes-0

Item#9 - No CAA report

Item#10 a & b - WLM Development Update on rerouting of sanitary sewer on private property and extension of sanitary sewer on West end of Campbellsport Dr.

Steve Lentz reported that continuation of Developer's Agreement is being done by their attorney and village attorney; a number of permits received by DNR & Dept. of Administration - rebuilding intersection, intersections, etc.; equipment on site and continuing on grading agreement. Rerouting can go either way by WLM and Village should make decision. Possible cost savings and maintenance ease in the future by crossing Becker property with sanitary sewer by boring under Hwy V with 8" pipe.

Property owner is receptive to idea. Preliminary study shows secondary route can go, but would like assurance that Clarke St. is still an option if problems arise.

Motion by Tr.Stoffel, seconded by Tr.Twohig to recommend alternate route on Becker property for sanitary sewer to WLM Development. Ayes-7, Noes-0

Public Sanitary Sewer easement on Becker property would be required that WLM would need to obtain and record for village maintenance.

Motion by Tr.Twohig, seconded by Tr.Yahr to approve the extension of sanitary sewer forcemain from Precision Dr. lift station and tie into new sewer service serving WLM on West end of Campbellsport Dr. Ayes-7, Noes-0

Item#11a – Drainage & grading plan for Timbers LLC –Ladwig St. was approved with minor modifications in three sections ABC, DEF, & GH by Plan Commission. Matt Stephan-Excel explained CSM's and grading plans are exactly the same. CSM shows Easement on North end of lots ABC of only 10' not 20'.

Attorney Haza distributed CSM's showing Lot #1(DEF) & Lot#2(GH) –Timon Perron and CSM –Timbers LLC for Lots 1,2 &3(ABC).

A length discussion between Attorney Haza, Matt Stephan and Village Board Members was had concerning maps not matching and concerns about approving a drainage plan that does not match the presented CSM's. Questions surfaced about who is responsible for stormwater drainage swales and ditches and when they are to be constructed.

Motion by Tr.Volz Daniels, seconded by Tr.Stoffel to withhold approval for grading & drainage plan until plan reflects the same area as the Certified Survey Map for Lots A-H for Timbers LLC. Ayes-5, Noes-1(Yahr), Abstain-1(Boldt)

Item#11b – Wayne Wegenke of Milwaukee proposed to build a Frail Elderly Assisted Living Facility on front lots 1 &2 in Timber Park Estates. Backyard would abut retention pond along Hwy 67

If approved he would get appropriate permits and have facility ready to move into by Oct. Average monthly cost is \$3000 for a studio like apartment

Motion by Tr.Twohig, seconded by Tr.Volz Daniels to grant special exception for Assisted Living Facility with special conditions of removal of two boulevards on Baumann St. and installation of sidewalk on South end of property line to match up with existing village sidewalk property before occupancy. Ayes-7, Noes-0

Item#11c – Presentation of drainage plan shows water will sheet drain to the East and to the retention pond area.

Motion by Tr.Stoffel, seconded by Tr.Yahr to accept recommendation from Plan Commission and approve drainage plan for Wayne Wegenke for lots 1 & 2 in Timber Park Estates. Ayes-7, Noes-0

Item#11d – Concept Plan for 4 Seasons presented to Board along with surrounding property currently owned by Scott Theisen with option to purchase. Currently have option to purchase 25 acres currently annexed into Village. The four persons involved are Chris & Mary Jo Greene, Kyle Greene and Bart Welsh.

Major items addressed at staff meeting were: looping of 10in watermain around village, 10in main along Helena extension to the North, install 10in main in E.Sheboygan St. from Elm to Helena to supply flows to development, possible extension of E. Sheboygan from Helena to the East, future Sanitary sewer extension down Sheboygan to convent and down to Main St. lift station, Sidewalk in development, Siren will probably not need to install in this current sector, stormwater retention area on eastern side with maintenance agreement of developer, Cluster boxes will be required.

Chris Greene stated there are proposed 50-51 single family lots and 7 duplex lots and developers as a group are willing to install sidewalk in development.

Item#11e –Motion by Tr.Volz Daniels, seconded by Tr.Boldt to grant special exception to rezone 80,000 sq.ft. from RS-single family to allow building of 7 duplexes in 4 Seasons Development . Ayes-6, Noes-1(Yahr)

Item#11f – Motion by Tr.Volz Daniels, seconded by Tr.Stoffel to accept Concept Plan of 4 Seasons to be developed with sidewalks that meet ADA standards. Ayes-7, Noes-0

Item#11g – Motion by Tr.Yahr, seconded by Tr.Boldt to adopt Ordinance 285 to require driveway permits for new or changes to driveway approaches with language changes on draft that permit to be issued by the village. Ayes-7, Noes-0

Item#11h – Discussion by village board for consideration to change language in Ordinance #286 on who issues permit for Street & Terrace Openings. It was consensus of members to change language from building inspector to village. New ordinance will be drafted and presented at May meeting.

Item#12 – Public Works – Gravity filter project at WWTP will begin April 12; St.Sweeping on 4/12 evening; Power Valve turning next week; working on problem with siren with FDL County(test button or warning button pressed?)

Motion by Tr.Boldt, seconded by Tr.Schwartz to accept the Public Works report for March as presented by Director – Mark Gruber. Motion carried without a negative vote outcome.

Item#13 – Mailbox Policy amendments – items 1-10 remained the same 11-22 were added because of developments and post office and postmaster not installing cluster boxes or desire to not hand out keys. Tr.Boldt had concern about keys not working and breaking off. According to policy, box holder would need to pay \$25.00 for new lock to be installed.

If a new cluster needs to be installed for a replacement of a defective/failed box; cost of new cluster box would be divided among box holders(addresses) assigned by post office.

Motion by Tr.Twohig, seconded by Tr.Yahr to adopt revised mailbox policy as originally adopted on Aug. 11, 2003 with proposed amendments. Ayes-7, Noes-0

Item#14 – Committee Reports –

Building Committee met on April 4 at CD Smith to look at garage construction. Per Tr.Twohig waiting for Tom Schermerhorn- Excel on ideas for garage construction and contact Strand to find out if they can do similar work.

Letter received from Lee Eichstedt that his property located at 153 E. Main St. is for sale and available for any reasonable offer.

Tr. Yahr questioned status of hiring an administrator because of developments in village.
Tr. Boldt and Volz Daniels expressed concern about cost and need. Tr. Stoffel asked Tr. Yahr what this person would be; accountant, engineer, personnel manager etc.
Matter was turned over to Personnel Committee for investigation
Well #4 bid advertising was in April 7 Campbellsport News edition and bid opening will be
Thur. April 28, 2005 at 11:00 AM
A user of bulk water has requested a key to access water during non-work hours at the village office. Board members stated no additional persons should have access to village building during non-working hours for bulk water.

Item#15 – Comments from public.

Mary Baker wanted to know if fence taken down at Firemans Park would be replaced. Mark Gruber answered No.

Henry Straub inquired about water bill from UCC church. Gruber informed him Pastor was contacted and leak was found.

Item#16 - Motion by Tr. Twohig, seconded by Tr. Volz Daniels to approve payment of bills for village, water, sewer, fire dept. and library as presented. Ayes-7, Noes-0

Item#17 – Reorganizational village board meeting set for Wednesday, April 20, 2005, 6PM

Item#18 – 1) Andy Nett of I Dream of Ice Cream will have two trucks in village this year, he and his wife and both have permits to sell in village. Blue Bunny truck Does Not have permit. Check with Schwan salesman about going door to door

2) St. Sweeping – Tuesday, April 12

3) Parking Ban will be lifted on Fri. April 15

4) Tornado Awareness Week is Week of April 18, Test of siren is scheduled for Thu. April 21 1:25 P.M.

5) Request of all officials and employees to fill out form to put together Directory. Signature needed to disclose phone number and email address

6) Mary Kay Vogel and Dan Hansen dropped off letter from Kunkel Engineering Group advising village of inspection services of firm

7) Henry Straub concerned about language in Fence ordinance

8) Seminars for officials available from the League of Municipalities and Davis & Kuelthau

Item#19 – Letter from DNR regarding closure of NOI violation at WWTP

Letter from DNR about FEMA collection of information for digital mapping of flood area

Responses to memo items of conditions of approval on Condominium, Commercial and Duplex

Item#20 – Motion by Tr. Twohig, seconded by Tr. Boldt to adjourn meeting at 10:20 P.M.

Motion carried without a negative vote outcome

Respectfully submitted,

Diane Lemke, Clerk/Treasurer CMC