

Village Board Publication – Campbellsport Village Board – October 12, 2009

Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Tim Benike, Jim Freiberg, Tim McGray, Mike Knuppel, Brian Spartz, Holli Immel, Dean Uelmen, Mark Gruber, Stephanie Remillard, Ch. Jeff Lindsley, Mary Baker, Craig Olson, Jim Beck, Mark Jungers, Tom Miller, Becky Haebig, Mike Bassill, Ch. Karoses, Matt Mrochinski, Kyle Greene, Mary Jo Greene, Jenny Jandre, Todd Schmidt, Rick Heisler
Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve accepting the minutes of the September 14th, 21st and 28th meetings as presented with noted changes. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Yahr, seconded by Tr. Hafemann to accept the written Police Dept. report for the month of September as presented by Chief Karoses. Motion carried without a negative vote outcome.

6a.- No operators licenses

6b. **Motion** by Tr. Del Ponte, seconded by Tr.Martiny to accept the Memorandum of Understanding intergovernmental agreement for N. Fond du Lac to provide services for Lakeside Municipal Court and include Green Lake County cities of Berlin, Green Lake, Markesan and Princeton Ayes-7, Noes-0

Motion by Tr.Schellhaass, seconded by Tr. Schickert to adopt Ordinance No. 322 an ordinance amending article IX sections 2-409 thru 2-416 regarding municipal court and to include Green Lake County cities of Berlin, Green Lake, Markesan and Princeton to the municipalities serviced by Lakeside Municipal Court. Ayes-7, Noes-0

Clerk distributed an update on Lakeside Municipal Court including Wisconsin’s largest municipal courts, Lakeside court history, caseload, and collections. Clerk, Diane Lemke said she is the Chairperson of the Court Review Board which meets twice a year and answered questions related to municipal court board.

Item#7 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to accept the written Campbellsport Fire Dept. report for month of September as presented by Chief Lindsley . Motion carried without a negative vote outcome

7a. – Mark Jungers handed out the 2009 Campbellsport Fire Department’s Picnic Report which showed a profit of \$18,357.59. Profits were down from previous year probably because of rainy weather conditions. Fire Members stated they had a consensus of their members a few years ago that the picnic is held to give back to the community. Pres. Twohig also said it brings people into the community and they spend money and get enjoyment for the family.

Motion by Tr.Yahr, seconded by Tr.Hafemann to accept the write-off’s of \$2079.53 for ambulance adjustments for the month of September from the Credit Summary report. Ayes-7, Noes-0

Item#8 –**Motion** by Tr.Hafemann, seconded Tr.Del Ponte to approve the written Library report for the month of September by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Librarian reminded audience & public about Money Smart Week programs this week.

Librarian noted there has been vandalism taking place at the Library: Magazines taken, public restroom damages, books missing, etc.

Item#9 – **Motion** by Tr.Schellhaass, seconded by Tr.Martiny to approve the written Public Works report for month of September 2009 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

Dept. of Commerce visit has necessitated some improvement to be made such as a railing on the mezzanine are in the cold storage building(company has been called for estimate). Tr.Schickert would like a wood structure investigated and priced out. Safety equipment purchases and other minor changes. All departments were copied the listing sent by Dept. of Commerce person to be addressed before the next visit on Nov. 15th.

9a. – Update on purchase of skidster - Mark Gruber said Bobcat is scheduled for delivery on Wed. Oct. 14th. Forks for wheel loader were priced out at \$2700. Tr.Schickert would like another price for building forks.

9b. – Update on street improvements – Bills are starting to come in. Restoration was done on Sheboygan & Helena St. Paving was completed on Oct. 2 & 3.

Mike Bassill said he was disappointed with work done on his mother's driveway approach and would like it ripped out and redone. Will go with the one year warranty. Feels there was a lack of communication with residents and suggested village should send out a survey after the project to improve future projects.

There will be a walk thru of the street projects on Tues. Oct. 20th with the engineer, contractor and village staff.

9c. - Pres. Twohig gave update on dam status. John Griffin of Bonestroo should be coming to village on Tues. to get appropriate signatures and submittal to the DNR for the grant monies. Initial papers that Pres. Twohig had in hand had a cost of \$222, 346.00 and feels this price is high and will be coming in with a lower price when papers are finalized by Bonestroo Packet will be sent out priority mail.

9d.. Clerk explained that resolution needs to be adopted as a piece of the grant application process for funding urban and community forestry projects in the village. The main focus of the grant will be for tree inventory completion in the ROW and maintenance of trees owned by the village as well as assessing EAB in our parks and around the community.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to adopt Resolution 595 requesting financial assistance for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects thru grant application. Ayes -4, Noes-3(Yahr, Schickert, Hafemann)

Item#10- CAA appearance – Pres. Twohig stated item of discussion on funding of the \$2700 to the CAA has not been determined until the final budget.

Spokesman – Mike Knuppel - Thanked village for opportunity to express concerns regarding funds for the CAA. Program had 349 children with 208 from surrounding townships and 141 from village.

Read into record was a statement read by Tim Benike relating to income and expenses for CAA. Documents were submitted to Village Board Members prior to tonight's meeting.

Concerns were about when the village funding was deposited into the CAA account. Benike stated capital improvement projects were delayed because the CAA board did not know how much money they had in their account. CAA is dependant on funds from village to subsidize operations of the CAA programs.

Mike Knuppel did a closing statement – frustrated with village clerk and does not feel she portray the true sentiments of the organization. Feels funds for the CAA have been mishandled. Would like Village Board to investigate how and why these funds are not timely deposited and reported. CAA would like the village board to replace the clerk as the liaison.

Pres. Twohig said he thought the statements were quite harsh.

Meeting was set up for the Recreation Committee to meet on Wed. Oct. 14th at 5:30PM in the Library basement to discuss matter of the CAA and possibly other park issues. Notice will be made up and all parties notified.

Item #11 – Pres. Twohig explained that according to the Village attorney from the League a notice of disallowance must be filed within a specified time frame to start the clock ticking for any legal action to take place within a six month period otherwise the claim would be open ended.

Kyle Greene questioned who spoke with contractor Frank Flasch and why letter sent by Atty. Bitar to Atty. Wood stated the words legal action. Pres. Twohig responded that he spoke with Atty. Bitzar, but did not say contractor was threatened with legal action. Letters referenced were dated Oct. 6, 2009 and Oct. 12, 2009. Tr.Del Ponte would like a follow up of who said what to who and why letters were written with the language stated by attorneys.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to disallow claim and send notice of disallowance of claim to Four Seasons Development v. Village of Campbellsport under WI Stats. 893.80(1g) regarding stormwater drainage on Kids Clubhouse property and send certified letter to Four Seasons Development representative as the letter states. Ayes – 7, Noes-0

Item#12 – Draft ordinance to establish was presented to establish a Police & Fire Commission as advised by the League. After discussion it was recommended that Fire & Police Chief look over the language for input and bring back to the Village Board for adoption. Members of this commission cannot be village board members or on other committee of the village. Terms would be 5 years and appointed by the Village President. Members can be a mix of village residents and surrounding areas.

Motion by Tr.Yahr, seconded by Tr.Martiny to table the draft ordinance to establish the Police & Fire Commission until the next monthly meeting. Ayes-7, Noes-0

Item #13 – Floodplain Zoning Ordinance amending Chapter 17 was explained by Matt Mrochinski. The past several years FEMA has been updating floodplain maps and communities have six months to update their ordinances to enable residents to obtain flood insurance if they live in a floodplain area. Minor changes had to be made to Campbellsport ordinance with notation of minors and minor text changes to existing non-conforming structures in the floodplain.

Draft of ordinance was sent to the DNR for preliminary approval and was received and now Board action is required and sending ordinance and chapter to FEMA and DNR will be required prior to Nov. 4, 2009.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to adopt Ordinance 321 amending Chapter 17 sections 17-7(b) (1), 17-11(1), 17-109(b)(5), 17,109 (b) (6)a and 17-111 (c) (3) of the municipal code for the Village of Campbellsport for Floodplain Zoning. Ayes-7, Noes-0

Item #14 – Proposal from Baker Tilly(formerly – Virchow- Krause) to have a three year contract with a zero percent in 2009, 3% for 2010 and 4.5% for 2011 fiscal years which relates to fee increases average of approximately 2.5% over the three year period.

Motion by Tr.Schellhaass, seconded by Tr.Schickert to stay with Baker Tilly for the services of auditing the Village, utilities and other departments of the Village for the fiscal years ending December 31, 2009, 2010 and 2011. Ayes-6, Noes-1(Yahr)

Item#15 – Recommendation from the auditor is to go 10% on the sewer rate beginning Dec. 10th and increase will be on the March billing due in April. The simple water increase of 3% cannot be implement until a later date according to PSC site which regulates the time frame.

Pres. Twohig explained that a firm was in the village and did leak detection and found a few areas which need maintenance to help eliminate unaccountable water on the annual report which sets limits for utilities to comply.

Tr.Yahr asked if utilities have investigate areas to save monies. Areas looked at already has been lighting, updating the lift station, changing how the ditch is maintained and run. All these items will need to spend money and no guarantee on how much will be saved.

Tr.Schellhaass said we need to keep ahead of the DNR and mandates which are placed on utilities.

Motion by Tr.Schellhaass, seconded by Tr.Del Ponte to move forward with 10% sewer rate increase as recommended by the auditors and by the Water & Sewer Committee with rates to become effective Dec. 10, 2009. Ayes-5, Noes-2(Yahr, Schickert)

Item# 16 – Budget & Finance -16a- General & Library budgets will be held on Oct. 14th . It was decided to hold a full board meeting for budgets on Thurs. Oct. 22nd at 6:30P.M.

16b. – Preliminary plans are to have the budget published in the Nov. 5th newspaper and hold public hearing on Nov. 23rd.

16c. Discuss on action public employees serving on fire dept. & ambulance squads.

Pres. Twohig said the fire dept. is coming to a point that there is a need to hire someone fulltime during the day to cover ambulance duty. Legally 2 EMT's need to respond to a call, but our ambulance sends 3 people. Chief Lindsley understood proposed union contract language saying an employee could not respond to a fire or ambulance call 6 hours prior to shift. It was explained that language meant to say not to schedule an employee for duty 6 hrs. prior, but could respond to a fire if needed. Language is only proposed at this time. Accountability of employee on runs for fire/ambulance could or should be documented by Chief or person in charge. Chief Lindsley said priority is family, work, fire dept.

Item#17– No Public Comments

Item#18 – **Motion** by Tr.Yahr, seconded by Tr.Hafemann to approve bills as presented and discussed for payment for village, water, sewer & library for \$107,711.41, fire dept. for \$7094.55 and additional sheet with bills listed for the month of Sept. dated 10/12/09 Ayes-7, Noes-0

Item#19 – **Motion** by Tr.Del Ponte, seconded by Tr.Hafemann to accept the journal entries for the month of September. Ayes-7, Noes-0

Item#20 – Announcements /Correspondence– 1) Sewer/Water Committee meeting dates of Oct. 27 or Nov. 11th for Strand presentation, Jeff Schickert sewer lateral reimb. & Syl Volm extra plumbing work by Matenaer 2)Began leaf vaccing week of 10/12 3)Sludge tank being drained this week 4) Watermain pipe with 30%blockage on display 5)Request of persons attending conference to supply calendar of dates and summary of what was learned. 6)letters from IIL to Bob Stephan & Chad Nagel 7)LRIP mtg.10/21

Item#21– **Motion** by Tr.Schellhaass, seconded by Tr.Schickert to adjourn meeting at 9:57 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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