

**Village Board Publication – Campbellsport Village Board – July 14, 2008**

**Regular Board meeting which was held in the Campbellsport Village Council Room, 177 E. Main Street, Campbellsport.**

Item#1 - Meeting called to order by Pres. Twohig at 7:00 P.M.

Item#2–Pledge of Allegiance recited in unison followed by a Moment of Silence for all the fallen firefighters

Item#3 –Meeting notice was given to the Campbellsport News, National Exchange, Post Office, Library and posted at the Village Hall and in compliance with the open meeting law.

Item#4 – Roll Call: Pres. Twohig, Tr.Del Ponte, Tr.Schickert, Tr.Hafemann, Tr.Schellhaass, Tr.Martiny, Tr.Yahr

Others in attendance Mark Gruber, Stephanie Remillard, Henry Straub, Joann Schrauth, Dean Uelmen, Ch. Karoses, Betty Bakken, Mary Baker, Bob Beining, Matt Mrochinski, Dave Swick, Kathy Kleinhans, Christine Mertes, Mr.&Mrs.Wm Whitford, Mr.&Mrs.Roger Bartelt, Kevin Olson & James Bertram of Bertram Wireless

Campbellsport News Reporter: Andrea Hansen Abler

Item#5 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve the minutes of the June 9th meeting as presented. Ayes-7, Noes-0

Item# 6 – **Motion** by Tr. Del Ponte, seconded by Tr. Schickert to accept the written Police Dept. report for the month of June as presented by Chief Karoses. Motion carried without a negative vote outcome.

Tr.Yahr asked if any persons were denied operators license from the list submitted in June. Chief Karoses stated Katie Boettcher was denied and informed .

Chief Karoses said he has two(2) individuals interested in PT help and are retired from other community police departments. They would like to be put on roster to keep up their certification and would be required to purchase needed clothing and equipment.

It was suggested that Safety & Protection Committee meet and put this item on agenda.

6a.- **Motion** by Tr.Schickert, seconded by Tr.Yahr to approve the Operator’s licenses for Tammy Wittchow, Amanda Herriges and Heather Amerling for the establishments in the Village with background checks done by the Police Dept. for 2008- June 30, 2009 Ayes-7, Noes-0

6b. - **Motion** by Tr.Yahr, seconded by Tr. Martiny to grant St. Matthew’s Congregation a temporary Class “B” beer and temporary “Class B” wine license for Sept.21 for the Fall Festival. Ayes-7, Noes-0

**Motion** by Tr.Hafemann, seconded by Tr. Del Ponte to grant a temporary Class”B” beer license to the Campbellsport Fire Dept. on August 23, 2008 for the Southeastern Waterfights that they are hosting. Ayes-7, Noes-0

Item#7 – **Motion** by Tr.Yahr, seconded by Tr.Schickert to accept the written Campbellsport Fire Dept. report for month of June as presented by Chief Lindsley . Motion carried without a negative vote outcome

US Tanker is still saying the truck delivery will be by the end of July.

Picnic financials will be available in Sept. or Oct. The weather was good and crowds of people in the park. Ran out of food because of the amount of people.

Pres. Twohig asked Chief Lindsley if Fire Dept. would be interested in a cooperative purchase of a standby generator in 2009. Chief Lindsley reiterated that Fire Dept. would be very interested.

Item#8 –**Motion** by Tr.Del Ponte, seconded Tr.Hafemann to approve the written Library report for the month of June by Librarian, Stephanie Remillard as presented. Motion carried without a negative vote outcome

Stephanie said Library is having a Big Event with Tractors, face painting, DJ service, Brat Fry(Dance Team), Bake Sale(St. Matt's) and crafts. Event will be July 22<sup>nd</sup> at 5:30PM.

Item#9 – **Motion** by Tr.Martiny, seconded by Tr.Schellhaass to accept the Campbellsport Athletic Association Board of renewal and new members for 2008 as presented. Ayes-7, Noes-0

Item#10 – **Motion** by Tr.Schellhaass, seconded by Tr.Yahr to approve the written Public Works report for month of June 2008 as presented by Mark Gruber, DPW Director. Motion carried without a negative vote outcome.

10a. – Update on Well#4 - Mark Gruber reported that he met with DNR Jim Schedgick for annual report and he is willing to speak with Kris Khatri, PE with DNR who is handling the case for Well#4. Suggestion was that maybe Mr. Khatri should be invited to our community to see our operation.

10b. Update on issues at Paul Ave. & Skyhawk because of water seepage and road is sinking. PatRank of Strand & Associates was in the village and is working on a recommendation to get the intersection up to a recommended condition and bring the crown of road up. Intersection was repaired 10-12 years ago and major factor is residents pumping large amounts of sump pump water onto the roadway and currently residents have diverted to alternate locations(stormwater collection systems). Project will probably be a time and material basis to repair because we are uncertain of what is under the asphalt.

10c. Update on NJM Developer's Agreement. Village staff, attorneys and Dan Hintze from NEB met to find out what the next step forward would be. Village did obtain the LOC that was held by NEB and invested those monies in the LGIP and is holding those monies for any outstanding bills on development. NJM Developer(Nick Mueller) and his attorney stated they were going to supply village with an amended Developer's Agreement and a new letter of credit. A punch list of items was worked up by Strand Associates and the Village and almost all the items on that list have been completed except the outstanding issue with the heating system at the Lift Station. NJM representatives stated they have turned over the defective heating system bills over to the insurance company to come up with necessary repairs to satisfy the village and utility.

10d. Set up meeting with DPW on snow plowing policies. Meet before Sept. or Oct

10e. Update on request for FEMA funding. Clerk, Diane Lemke informed board that application for reimbursement on expenses related to June flooding issues has been submitted and waiting for the next step of meeting with FEMA representative to review documents and proper paper work for final submission.

10f. Policy on trees in downtown area. Trees were planted in 1996 along with Hwy 67 project. It was recommended to ask Chris Schanen to put on the Chamber meeting for discussion among business owners. Village currently plants Ginkgo trees instead of Columnar Maple trees. Problems are people taking bark off trees and other malicious damage.

10g. Representatives from Bertram Wireless of Random Lake came to the Village Board asking permission to place an antenna on the water tower to offer another option to the people for internet service. They stated they would be willing to work with the DPW and tank personnel and willing to pick up the expenses within reason. A sample contract was given to the Clerk for review

**Motion** by Tr.Schickert, seconded by Tr.Schellhaass to have Mark Gruber proceed with working with Bertram Wireless and Strand & Associates Representative to see if the installation of the antenna on the water tower is feasible. Ayes-7, Noes-0

10h. Request of Mr. Whitford of 521 Paul Ave. on replacing driveway as previously installed and not per specifications. Mr. Whitford stated he went around area and had people sign a petition and got 80 signatures saying they would not like sidewalks. He stated he would have a very steep driveway and would cause car to drag. Mr. Whitford would like to put driveway in as is and not incorporate sidewalk elevation.

**Motion** by Tr. Schickert, seconded by Tr. Martiny to allow Mr. Whitford of 521 Paul Ave. to pour his driveway the way it was before and not enforce the grade of sidewalk when installing the concrete per specifications for driveway construction per village code. Ayes-6, Noes-1(Twohig)

Item#11- Planning Commission Update –

11a.- Recommendation by Plan Commission to deny request of Mr. Bob Beining to replace trail No. 11 with a newer model. Mr. Bob Beining did not obtain a building permit for such activity. Mr. Bob Beining said he made a mistake. Village would like to decrease the density and appearance of trailer court. Mr. Beining has no time table to do more improvements and now knows he must follow rules.

**Motion** by Tr. Del Ponte, seconded by Tr. Martiny to give Mr. Bob Beining until Sept. 30, 2008 to remove trailer No. 10 from mobile home park and if not done fine will be \$50 per day plus court costs amounting to \$109 per day for violation and allow occupant of trailer No. 11 to resume occupancy when Mr. Beining meets all the repairs and utility issues are connected and inspected. Ayes-5, Noes-2(Schellhaass, Yahr)

Item#12 - Resolution to change policy on debt skipped per Pres. Twohig

Item#13 – Request of Roger Bartelt of 549 Ladwig St. to have adjacent lot to the West of his property graded to the proper grade to eliminate water issues on his property. Mr. Bartelt had pictures of ponding of water and thinks his increased sump pump water is due from the water on adjacent lot.

Ms. Christine Mertes joint owner of double lot to the West of Mr. Bartelt has requested developer- Timbers to put swale on property line between them and Mr. Bartelt and does not want a temporary swale and is on the papers at closing and needs to be completed no later than Oct. 2008. Ms. Mertes said water in pictures is from the flooding in June when FDL County was declared a disaster area. Ms. Mertes brought up issue that Mr. Bartelt did not have berm on his property as drainage plan depicts.

Village will meet with Developers(Timbers) and try to resolve issues between parties. Denny Rahn is to be contacted and have swale put in on property line next to Roger Bartelt property and may need to meet with all parties to help resolve issues. Allow vacant lots at present location on Ladwig St. to remain ungraded until house is built, but swales installed per agreements at closing.

Item#14 – Pres. Twohig said that at the last meeting in June he proposed a charter ordinance to create spending limits on major projects and now has mixed emotions and doesn't know if he would like to follow thru. League of Municipalities is not in favor of such action and not in best interest of Village per understanding of Tr. Del Ponte.

Tr. Yahr said he still like proposed language, but some wording needs to be changed to allow for emergency equipment like fire trucks.

Clerk, Diane Lemke said she put out inquiry on clerks network and input back was that major expenditures should be decided by the Village Board Members and that is why you are elected into office to make those decisions. League and attorneys giving such advice

Tr. Schellhaass believes trustees are elected into positions of authority and you set precedence for years to come and somebody needs to step forward and make tough decisions.

Item#15 – Set meeting date for the August meeting of the Village Board to Monday, Aug. 4, 2008 at 7PM

Item#16 – Pres.Twohig brought up question on charges related to curb & gutter work on Railroad St. in 2007. After discussion of pros and cons it was decided not to change charges as sent out previously to property owners.

Item#17 – Committee reports – 17a. -Public Works Committee – waiting to hear from FDL County to find out if they will allow a cross drain across Grandview and does the Village want to force Kids Clubhouse to install curb & gutter and sidewalk along the entire parcel of property on Grandview or just up to their property line to the North. Detention ponds need to be deepened per the design to slow water down before entering stormwater system. Lawn is not established yet and will absorb more water when grass is growing. Culvert is not installed under the driveway as on the designed plan.

17b.545 Ford tractor has transmission problems and will cost \$2000+ for splitting the tractor to find out what repairs are necessary or if it can be repaired. Possibly look into trading 2040 JD tractor with frail mower, but was purchased with federal funds when wastewater plant was updated. Find out how much the JD is worth and check with appropriate parties.

Mark to put list together of what tractor was used for and how many hours for each task. Check into what type of equipment would be most appropriate for uses.

17c. – Drainage design for swale by Well#4 and 522 Ladwig St. properties. Mark is waiting for quotes from Gary's Landscaping for work to be done. Jeff Twohig requested that high round catch basin be removed and replaced with flat catch basin. Mark Gruber explained the reasons for the type of catch basin and need to keep it higher.

Item #18 - Public Hearing for the Water Utility rate increase is scheduled for Wed. Aug. 6<sup>th</sup> at 10 AM for a conference phone public hearing between the Village, Public Service Commission representative and Virchow Krause case worker at the Village Council Room.

Item#19 – Comments by citizens – none

Item#20 – **Motion** by Tr.Yahr, seconded by Tr.Del Ponte to approve bills as presented and discussed for payment for village, water, sewer, fire dept. and library invoices for the month of June. Ayes-7, Noes-0

Item#21 – Announcements /Correspondence– 1) Reconciliation of CAA bank statement  
2)Journal & CAA entries for month of June 3)Letter from GAS for proposal only for estimate cost of \$6,675 instead of dam failure analysis 4) Need to set up Personnel Committee with Management Staff

Item#22 – No action taken and item skipped due to the late hour.

Item#23– **Motion** by Tr.Schellhaass, seconded by Tr.Hafemann to adjourn meeting at 10:30 P.M. Motion carried

Respectfully submitted, Diane Lemke, Clerk/Treasurer CMC, WCMC

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